

**HINDUSTHAN COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)  
COIMBATORE – 641028**

**CIRCULAR**

**25.04.2018**

All the Academic Audit Committee members were asked to assemble at Library Seminar Hall on 27.04.2018 at 11.30am for Academic Audit Committee meeting.


**External Members**

1. Dr.N.Ponpandian
2. Dr.P.Maruthupandian
3. Dr.R.Anandhi
4. Dr.R.Thangavel

**Internal Members**

1. Dr.P.Arumugaswamy
2. Mrs.K.Mythili
3. Mrs.D.Sasikala
4. Dr.S.Ramkumar
5. Dr.N.Hemashenbagam
6. Dr.R.Babukrishnaraj

**ACADEMIC AUDIT CO-ORDINATOR**

  
Dr. P. ARUMUGASWAMY  
M.Com., M.B.A., M.Phil., PGDCA, PGDCA, P.P.P.  
Professor and Head  
PG & Research Dept. of Commerce IB  
Hindusthan College of Arts and Science  
(Autonomous), Coimbatore - 641 028

HINDUSTHAN COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)  
COIMBATORE.

ACADEMIC AUDIT COMMITTEE MEETING

Committee meeting Conducted on 27<sup>th</sup> April 2018

TIME : 11.30 am

VENUE : Concerned Department

AGENDA

- \* Department Academic Audit
- \* Discussion on files to be checked and Audit procedure
- \* Allocation of Audit Schedule
- \* Clarification of queries with Audit Committee and Department heads.
- \* Exit meeting.

MINUTES

Minutes of the academic audit committee meeting held on 27.04.2018 and the following affairs were discussed in the committee meeting.

- \* Receipt of Academic Audit format and Department Audit format.
- \* Discussed regarding the audit procedure and files which has to be checked by External Audit members
- \* Discrepancies found in the updation of file and were asked to rectify it.
- \* circular drafted and sent to all HOD's regarding the audit visit
- \* Exit meeting were conducted by External Auditors.
- \* All the heads & co-ordinators of NAAC/IQAC were attended.

  
CHAIR PERSON

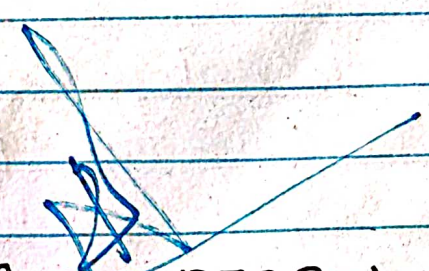
## RECOMMENDATIONS :

The Committee made the following suggestions for enhancement of the quality of academics.

- \* The Department lacks in research and consultancy services and raising funds through these activities.
- \* The faculty members were asked to acquire / complete their Ph.D degree.
- \* The departments were insisted to concentrate more over extension activities along with governmental and non-governmental agencies.
- \* The Departments were suggested to increase the number of books in the Department library.
- \* The faculty members of various departments were insisted to make use of ICT tools for students.
- \* The faculty members of all the departments were asked to focus on research publications in Scopus and other citation indexed Journals



PRINCIPAL

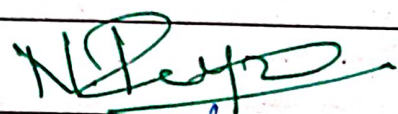
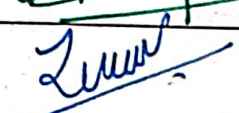
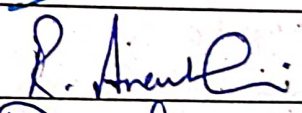
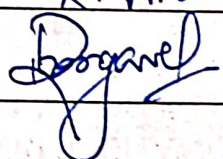
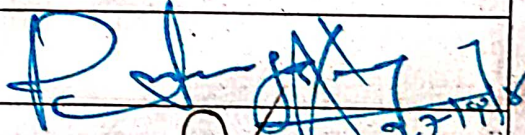
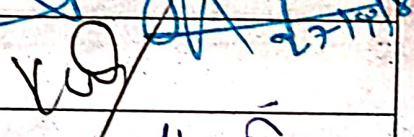
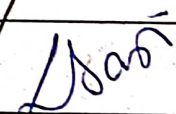
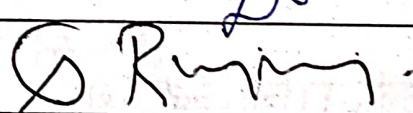


CHAIR PERSON

HINDUSTHAN COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS),  
COIMBATORE

ACADEMIC AUDIT COMMITTEE

MEMBERS NAME LIST

SL.NO	NAME	SIGNATURE
	EXTERNAL MEMBERS	
1	Dr.N.PONPANDIYAN	
2	Dr.P.MARUTHOPANDIAN	
3	Dr. R. ANANDHI	
4	Dr.R.THANGAVEL	
	INTERNAL MEMBERS	
1	Dr.P.ARUMUGASWAMY	
2	Mrs.K.MYTHILI	
3	Mrs.D.SASIKALA	
4	Dr.S.RAMKUMAR	
5	Dr.N.HEMASHENPAGAM	ABSENT
6	Dr.BABU KRISHNARAJ	ABSENT

  
CHAIR PERSON.