

**HINDUSTHAN COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)
COIMBATORE – 641028**

CIRCULAR

16.11.2018

All the Academic Audit Committee Internal members were asked to visit the allotted departments for Auditing on 20.11.2018 at 10.00am for Academic Audit Committee meeting.


External Members

1. Dr.N.Ponpandian
2. Dr.P.Maruthupandian
3. Dr.R.Anandhi
4. Dr.R.Thangavel

Internal Members

1. Dr.P.Arumugaswamy
2. Mrs.K.Mythili
3. Mrs.D.Sasikala
4. Dr.S.Ramkumar
5. Dr.N.Hemashenbagam

ACADEMIC AUDIT CO-ORDINATOR


Dr. P. ARUMUGASWAMY
M.Com., M.B.A., M.Phil., PGDCA, PGDCA Ph.D.
Professor and Head
PG & Research Dept. of Commerce IS
Hindusthan College of Arts and Science
(Autonomous), Coimbatore - 641 028

HINDUSTHAN COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)
COIMBATORE

ACADEMIC AUDIT COMMITTEE MEETING

Committee meeting Conducted on 20th November 2018.

TIME : 10.00am

VENUE : Concerned Departments

AGENDA

- * Introduction of Academic Audit Committee members to External auditors and vice versa.
- * To discuss about audit schedule as per list annexed.
- * Audit report discussion
- * Clarification with Concerned Department heads, regarding queries found in their Departments.
- * Discussion and report of External auditors.
- * Exit meeting. - General recommendations by the auditors.

MINUTES

Dr. Ponpandiyan Feedback:

- * The auditor pointed out the Outcome based Education Syllabus which were insisted to prepare from this time Syllabus revision itself. The action taken files on feedback analysis were asked to prepare by individual departments and as well as by the College. The number of elective papers were asked to increase and include in all the semesters. All the Departments were insisted to improve their quality of research publications and also to undergo funding research projects. The faculty members were suggested to enhance their academic knowledge through

refresher/orientation Courses. The auditor also recommended to have atleast one Smart Class room in each block and also to introduce interdepartmental Courses.

Dr. P. Masuthapandian feedback:

* The auditor advised all the faculty members who have received Ph.D degree, to publish their thesis as a book. The Departments were asked to focus on Extension activities only under their major. He also further insisted to maintain the supporting documents related to the Consultancy projects.

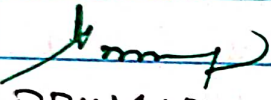
Dr. R. Thangavel Feedback:

The auditor suggested about allocation of Extra Credits for the deserving students who involve in online Courses and other academic activities, and as well as for non-academic activities like photography, yoga. Suggestions were given regarding introduction of online exam for core papers.

Dr. R. Anandhi Feedback:

The external auditor suggested to maintain all the necessary proof regarding pass percentages and duly authorized reports of all the events. The back up copies of Service Certificates of all the eligible faculty members were asked to give guidance to the students for Competitive Exams, and also to maintain soft copy of geotagged photos using mobile apps.

- * More efforts are required by the department faculty members to attain funding projects.
- * The Departments were asked to provide more attention towards online courses for students and as well as faculty members.

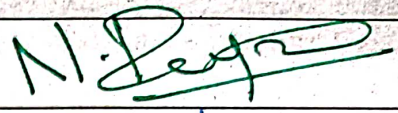
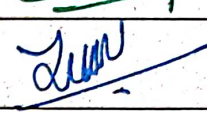
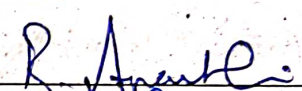
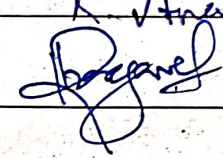


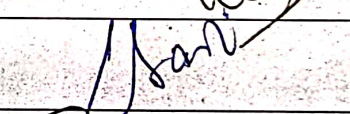
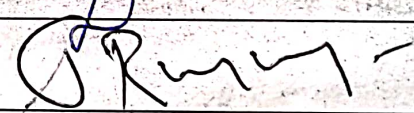

PRINCIPAL


CHAIR PERSON

HINDUSTHAN COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS),
COIMBATORE

ACADEMIC AUDIT COMMITTEE

MEMBERS NAME LIST

SL.NO	NAME	SIGNATURE
	EXTERNAL MEMBERS	
1	Dr.N.PONPANDIAN	
2	Dr.P.MARUTHANPANDIAN	
3	Dr.R.ANANDHI	
4	Dr.R.THANGAVEL	
	INTERNAL MEMBERS	
1	Dr.P.ARUMUGASWAMY	
2	Mrs.K.MYTHILI	
3	Mrs.D.SASIKALA	
4	Dr.S.RAMKUMAR	
5	Dr.N.HEMASHENPAGAM	ABSENT

