

BOS Minutes

2020-2021

HINDUSTHAN COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)
COIMBATORE-641 028
CONTROLLER OF EXAMINATIONS

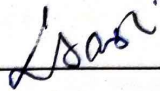
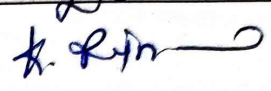

BOARD OF STUDIES MEETING in CORPORATE SECRETARYSHIP
(for the Academic year 2020-21)

Attendance Report

Date: 14.08.2020

Time: 10.00 AM

Venue: Department of Corporate Secretaryship

	Name	Designation	Signature	
Chairman	Dr.D.Sasikala	Associate Professor & Head		
Members (Internal)	Dr.K.Raja Rajeswari	Associate Professor		
	Mrs.S.Deepika	Assistant Professor		
External (Subject Experts)	Dr.A.Senthilnathan	Associate Professor	Virtual	
	Dr.M.Devarajan	Assistant Professor		
Industrial expert	Mr.G.Balasubramaniam	Company Secretary, Roots Multi Clean Ltd,Coimbatore		
Alumni	S.Venkatasubramaniam	Financial Analyst, Ford Motors Ltd, Coimbatore		
University Nominee	Dr. N.A.Krishnamurthi	Associate Professor & Head		Leave on Absence

Dr. D. Sasikala
14/08/20

Dr. D. SASIKALA, MCS., M.Phil., Ph.D.,
Associate Professor & Head
Department of Corporate Secretaryship
Hindusthan College of Arts & Science
Coimbatore - 641 028.



MINUTES OF BOARD OF STUDIES MEETING

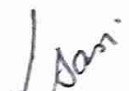
The following resolutions were made in the BOARD OF STUDIES meeting held on 14.08.2020 at 10.00 am in the Department of Corporate Secretaryship through online mode.

1. The Syllabi of III & IV semester of the programmes for the students admitted during the academic year 2019-2020 and onwards were approved.
2. The Scheme of examination of the Choice Based Credit System (CBCS) and Learning Outcome based Curriculum Framework (LOCF) for various courses were discussed for the students admitted from the academic year 2020-2021 and onwards.
3. The Syllabi of I & II semester of the B.Com(CS) programmes for the students admitted during the academic year 2020-2021 and onwards were approved.
4. Value added courses (Job Oriented Courses) were introduced as an extra credit courses for all semesters of the programmes and evaluation pattern discussed and approved.

S.No	Subject code	Title of VAC Course
1.	a	Marketing Management
2.	b	Principles of Auditing
3.	c	Office Management
4.	d	Business Environment
5.	e	Practical Banking
6.	f	Retail Business Management
7.	g	Corporate Social Responsibility
8.	h	Basics of Non- Verbal Communication
9.	i	Basics of Corporate E- Management
10.	j	Organisational Behaviour

5. Aptitude / Placement training/Online courses (Job Oriented Courses) are introduced as Skill Enhancement Courses (SEC) and grades will be provided for each semester and to be approved.
6. Institutional Training was introduced for IV Semester of the B.Com(CS) programme and evaluation pattern was discussed and approved.
7. The updation in the Programme Educational Objectives (PEOs), Programme Outcomes (POs) and Course Outcomes (COs) were discussed and approved.
8. It is resolved that there is no changes are recommended in the existing scheme of examinations from the academic year 2020-2021 and onwards.
9. Additional names for the panel of question paper setters and evaluators were included and it was approved.
10. The Syllabus is framed inline with ACS course offered by Institute of Companies Secretaries of India
11. <<<<<type here any suggestions given by the members >>>>>



 (DR. D. SASIKALA)
Name & Signature of the Chairman (With seal)

Dr. D. SASIKALA, MCS., M.Phil., Ph.D.,
Associate Professor & Head
Department of Corporate Secretaryship
Hindusthan College of Arts & Science
Coimbatore - 641 028.

Enclosures:

1. For I & II semester for the academic year 2020-21

S.No	Sem	Subject code	Title of the subject
1	I	20CSU01	Principles of Accountancy
2	I	20CSU02	Business Management
3	I	20CSU03	Allied – Business Economics
4	I	20JOU01	VAC-I
5	I	20JOU02	Communicative Skills
6	I	20JOU03	Soft skill
7	II	20CSU04	Financial Accounting
8	II	20CSU05	Business Law
9	II	20CSU06	Corporate Communication
10	II	20GSU01	Value Education – Human Rights
11	II	20JOU04	VAC-II
12	II	20JOU05	Communicative Skills
13	II	20JOU06	Soft Skill

2. For III & IV semester for the academic year 2019-20

S.No	Sem	Subject code	Title of the subject
1	III	19CSU07	Higher Financial Accounting
2	III	19CSU08	Company Law & Secretarial Practice - I
3	III	19CSU09	Corporate Law
4	III	19CSU10	Corporate Finance
5	III	19GSU02	Environmental Studies
6	IV	19CSU12	Corporate Accounting
7	IV	19CSU13	General Laws
8	IV	19CSU14	Company Law & Secretarial Practice - II
9	IV	19CSU15	Practical – I MS Office
10	IV	19CSU17	Institutional Training
11	IV	19GSU03	Internet Security
12	IV	19GSU04	Extension Activity

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14/06/20

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