

HINDUSTHAN COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)

COIMBATORE-641 028

CONTROLLER OF EXAMINATIONS

BOARD OF STUDIES MEETING in CORPORATE SECRETARYSHIP

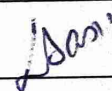
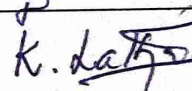
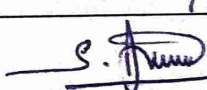
(For the Academic year 2021-22)

Attendance Report

Date: 31.07.2021

Time: 10.00 AM

Venue: Department of Corporate Secretaryship

	Name	Designation	Signature	
Chairman	Dr.D.Sasikala	Associate Professor & Head		
Members (Internal)	Dr.K.Latha	Professor		
	Mrs.S.Deepika	Assistant Professor		
External (Subject Experts)	Dr.S. Sivagnanam	Associate Professor	Virtual Meet	
	Dr.P. Gurusamy	Assistant Professor & Head		
Industrial expert	Mr.G.Balasubramaniam	Company Secretary, Roots Multi Clean Ltd, Coimbatore		
University Nominee	Dr.E.T.Loganathan	Associate Professor & Controller of Examiner		
Alumni	Ajmal.S	Accounts Payable Associate RPM International Coimbatore		Leave on Absence

MINUTES OF BOARD OF STUDIES MEETING

The BOARD OF STUDIES meeting was held on 31.07.2021 at 10.00am in the Department of Corporate Secretaryship through **online** mode. The Board discussed and the following resolutions were passed.

Dr.D.Sasikala Chairman-Corporate Secretaryship greeted the board and introduced the internal members, Board of Studies members, University Nominee, Industrial Expert and Alumni members for the board.

A presentation of scheme, syllabus and curriculum changes were shared to the board of studies members. The revered subject experts and university nominee gave their valuable suggestions on the scheme, evaluation pattern and curriculum.

1. The Syllabi of V & VI semester of the programmes for the students admitted during the academic year 2019-2020 and onwards were approved.
2. The Syllabi of III & IV semester of the programmes for the students admitted during the academic year 2020-2021 and onwards were approved.
3. The Scheme of examination of Choice Based Credit System (CBCS) and Learning Outcomes Based Curriculum Framework (LOCF) for various courses were discussed for the Students admitted from the academic year 2021-2022 and onwards
4. The Syllabi of I & II semester of the B.Com (CS) programmes for the students admitted during the academic year 2021-2022 and onwards were approved.
5. Open Elective papers and Value Added Courses were introduced as an extra credit courses for all semesters of the programmes and evaluation pattern discussed and approved.

S.No	Subject code	Title of Open Elective Papers & VAC / JOC
1.	a	Yoga for Human Excellence
2.	b	Human Health & Hygiene
3.	c	Indian Culture and Heritage
4.	d	Indian Constitution and Political System
5.	e	Consumer Awareness and Protection
6.	f	Professional Ethics and Human Values
7.	g	Human Rights, Women's Rights & Gender Equality
8.	h	Disaster Management
9.	i	Green Farming
10.	j	Campus to Corporate
11.	k	How to start a Business?
12.	l	Research Methodology and IPR
13.	m	General Studies for Competitive Examinations
14.	n	IIT JAM Examination (for Science only)
15.	o	CUCET Examination

5. The Board of Studies approved the Scheme of 2021-2022 for the program B.Com CS with introduction of Fast Track system
6. The updation in the Programme Educational Objectives (PEOs), Programme Outcomes (POs) and Course Outcomes (COs) were discussed and approved.
7. The BOS of Corporate Secretaryship discussed and resolved to modify the syllabus of **COST ACCOUNTING (19CSU18)** in Unit I -V semester of B.Com CS Programme from the academic year 2019-2020 and onwards.
8. The BOS of Corporate Secretaryship discussed and resolved to modify the syllabus of **HIGHER CORPORATE ACCOUNTING (19CSU19)** in Unit V - V semester of B.Com CS Programme from the academic year 2019-2020 and onwards.
9. The BOS of Corporate Secretaryship discussed and resolved to introduce the entire syllabus of **BUSINESS RESEARCH METHODS (19CSU22A)** in V semester of B.Com CS Programme for the Students admitted from the academic year 2019-2020 and onwards.
10. The BOS of Corporate Secretaryship discussed and resolved to modify the syllabus of **HUMAN RESOURCE MANAGEMENT (19CSU22B)** in Unit II - V semester of B.Com CS Programme from the academic year 2019-2020 and onwards.
11. The BOS of Corporate Secretaryship discussed and resolved to modify the syllabus of **SECURITIES LAW AND FINANCIAL MARKETS (19CSU25)** in Unit II, III & V - V semester of B.Com CS Programme from the academic year 2019-2020 and onwards.
12. The BOS of Corporate Secretaryship discussed and resolved to introduce the entire syllabus of **PRACTICAL II – TALLY ERP 9 (19CSU26)** in VI semester of B.Com CS Programme for the Students admitted from the academic year 2019-2020 and onwards.
13. The BOS of Corporate Secretaryship discussed and resolved to modify the syllabus of **HIGHER FINANCIAL ACCOUNTING (20CSU07)** in Unit IV - III semester of B.Com CS Programme from the academic year 2020-2021 and onwards.

14. The BOS of Corporate Secretaryship discussed and resolved to modify the syllabus of **COMPANY LAW AND SECRETARIAL PRACTICE I (20CSU08)** in Unit III - III semester of B.Com CS Programme from the academic year 2020-2021 and onwards.

15. The BOS of Corporate Secretaryship discussed and Mr. G. Balasubramaniam suggested to replace the Environment Laws by Limited Liability Partnership Act (Unit - II). Based on the suggestions it was resolved to modify the syllabus of **CORPORATE LAW (20CSU09)** in Unit II, III & V - III semester of B.Com CS Programme from the academic year 2020-2021 and onwards.

16. The BOS of Corporate Secretaryship discussed and resolved to modify the syllabus of **CORPORATE ACCOUNTING (20CSU12)** in Unit I, IV & V - IV semester of B.Com CS Programme from the academic year 2020-2021 and onwards.


17. The BOS of Corporate Secretaryship based on the suggestions of Mr. G. Balasubramaniam and Dr.E.T.Lokganathan, Consumer Protection Act 1986 was replaced with Consumer Protection Act 2019 and resolved to modify the syllabus of **GENERAL LAWS (20CSU13)** in Unit V - IV semester of B.Com CS Programme from the academic year 2020-2021 and onwards.

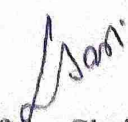
18. The BOS of Corporate Secretaryship, in line with discussions, Dr.E.T.Lokganathan suggested to add borrowing powers in the syllabus (Unit I).Based on the discussion it was resolved to modify the syllabus of **COMPANY LAW AND SECRETARIAL PRACTICE II (20CSU14)** in Unit I, IV & V - IV semester of B.Com CS Programme from the academic year 2020-2021 and onwards.

19. It is resolved that there are no changes recommended in the existing scheme of examination for the students admitted during the academic year of 2019-2020 and onwards; and 2020-2021 and onwards.

20. Additional names for the panel of question paper setters and evaluators were included and it was approved.

21. The syllabus is framed in line with ACS course offered by the Institute of Company Secretaries of India.




Name & Signature of the Chairman (With seal)